

FLORIDA SUPREME COURT
OFFICE OF THE STATE COURTS ADMINISTRATOR

ANSWERS TO QUESTIONS RE:
Integrated Digital Court Recording Solutions

ITN 08-002-CN

January 12, 2009

1. **Question:** What are the significant differences between revisions ITN 08-001-CN and ITN 08-002-CN?

Answer: A number of changes have been made to ITN 08-002-CN. The technical standards were updated to distinguish required technical standards versus recommended technical standards; although innovative proposals are accepted, they do not take the place of the required technical standards; removal of the reference to a database; bandwidth requirements were made clearer and vendors are required to provide serial numbers for all of their software. **Please be advised that these are some, but not all of the changes that were made in ITN 08-002-CN. Please read ITN 08-002-CN in its entirety.**

2. **Question:** Have any answers to the previously submitted questions changed because of either the modifications presented in ITN 08-002-CN, or general changes in business processes since the last demonstrations? If so, what are the changes in the answers?

Answer: In ITN 08-001-CN, the following questions regarding databases were asked:

- Question: In paragraph 2 (page 2), under Storage and Archiving it states a “RDBMS utilizing a centralized and distributed index . . . is required.” Also, later in paragraph 5 (page 5), amplifying statements to that effect are added. Assuming a database solution utilizing industry standards with virtually instant search capabilities were proposed, are the indexes mandatory? Are you mandating specific database architecture?
- Our initial answer to this question: RDBMS and an index(s) are mandatory. There should be a relational database that would allow us to explore additional interface options such as an interface with a case management system for example.

Since the technical and functional standards for digital court recording have changed in ITN 08-002-CN, an index(s) is still required; however, a RDBMS is not.

- Question: Must the same RDBMS be utilized for the portable, standalone, and centralized solutions?
- Our initial answer to this question: Handheld devices are optional, but preferred. Yes, for standalone and centralized.

In ITN 08-002-CN, RDBMS are no longer required.

3. **Question:** Will the courts notify the vendors of transfer of licenses between agencies, to alternate or consolidate sites?

Answer: Yes

4. **Question:** Enterprise licenses generally have a single license number assigned to a set number of licenses. Does this requirement mean that all the extant enterprise licenses will need to be changed to individual licenses? The issue becomes important for court inventory and for support management.

Answer: No. The courts can identify licenses by providing unique numbers at the end of each enterprise license number.

5. **Question:** On the Questionnaire, under General Questions, the 10th question relates to the, “system’s tape duplicator” and “analog tape.” Are there any requirements for use of tape in this all digital system? Please clarify.

Answer: No. We would like to know if your system can interface with existing legacy technology. If so, we recommend that you reference that.

6. **Question:** In the Technical and Functional Standards for Digital Court Recording, for “Required #9” may we assume when you refer to “voice traffic” that you mean audio traffic from monitoring?

Answer: Yes

7. **Question:** In the Technical and Functional Standards for Digital Court Recording, for “Recommended #11” dealing with indexing using an automatic numbering scheme, does this automatic numbering scheme apply only to fixed media (CD/DVD) archives? Does it also apply to archives over a networked media server that is always online?

Answer: It applies to all types of media.

8. **Question:** In the case of a vendor who has an active reseller sales channel, can the reseller act as a direct agent between the vendor and OSCA if the vendor maintains a dedicated project manager that participates from pre-sales activity through and including the 30 day acceptance? In other words, can a vendor’s reseller provide a solution directly to OSCA using an approved vendor’s product? The vendor would maintain accountability for the reseller’s pre-sales, sales and post-sales activities.

Answer: Yes

9. **Question:** In Section G, Technical and Functional Certifications (page 20), nearly all vendors currently active in Florida successfully demonstrated their compliance with Technical Standards for Integrated Digital Court Recording Systems in 2005/2006. The apparent differences between previous and the current versions of the Technical Standards for Integrated Digital Court Recording Systems are minimal. For those vendors with existing contracts, who could now be deemed not in compliance with current technical standards, will OSCA provide a detailed description of non-compliance,

the areas that were not addressed in the 2005/2006 Standards and the resolutions required to achieve compliancy? Is a process in place to quickly address these issues?

Answer: Yes