

Court Interpreter Program 2015-16 Calendar of Events

Orientation Workshops

The two-day workshop covers the interpreter's role and professional ethics, the modes of interpreting used in court, legal terminology and court protocol. This first step must be completed before candidates may undertake any examinations, or apply for registered status/official court interpreter designation.

Orientation Workshop Dates & Locations

City	Date	Registration Deadline	Location
TAMPA	August 24-25, 2015 REGISTRATION CLOSED	August 7, 2015	Hillsborough Community College Institute for Corporate Continuing Education 39 Columbia Drive Tampa, Florida 33606
	August 26-27, 2015 CANCELLED		
	August 28-29, 2015 CANCELLED		
TALLAHASSEE	October 26-27, 2015	September 7, 2015	Betty Easley Conference Center 4075 Esplanade Way Tallahassee, FL 32311
	October 28-29, 2015		
FT. LAUDERDALE	February 22-23, 2016	January 11, 2016	TBA
	February 24-25, 2016		
	February 26-27, 2016		
ORLANDO	June 13-14, 2016	May 2, 2016	The Florida Hotel & Conference Center 1500 Sand Lake Rod Orlando, FL 32809 For hotel accommodations call, (407) 859-1500 Code: Court Interpreters
	June 15-16, 2016		

IMPORTANT NOTICE

Travel expenses, lodging arrangements and meals are not provided by the program office.

Guests/children are not allowed.

We do not offer any financial assistance.

Recording classes/exams is not permitted.

Information for Participants

- All scheduled dates are subject to change or cancellation. However, every effort will be made to adhere to the schedule as it appears.
- Interested participants are encouraged to enroll at the earliest possible opportunity since space is limited and classes and exams often reach capacity four to six weeks prior to the scheduled registration deadline. Confirmation is on a first-received basis and will be determined upon receipt of a registrant's completed registration form and payment.
- Shortly after we receive your registration and payment, an e-mail notification will be sent to you. Once the registration deadline expires, a formal written confirmation will be mailed to you at the address provided on your registration form. If for any reason your workshop and/or exam choice cannot be granted you will be notified in writing and alternative dates/locations will be suggested.

REGISTRATION FEE DETAIL		
PROGRAM EVENTS	FLORIDA RESIDENT	NON-RESIDENT
Orientation Workshop	\$150.00	\$300.00

- Participants registering for the two-day Orientation Workshop and Written Exam may remit one money order/cashier's check for the total amount.
- Registration forms can be found online for the [Orientation Workshop and Written Examination](#) as well as the [Oral Examination](#). To register, complete the applicable form and mail it, together with the appropriate fee to the address below. Every effort will be made to register you for the date(s) you request.
- Please **mail** a completed registration form, along with the appropriate payment to:

**Court Interpreters Program
Office of the State Courts Administrator
Supreme Court Building
500 South Duval Street
Tallahassee, Florida 32399-1900**

- Make **cashier's check or money order** payable in U.S. funds to: **State of Florida**
- All registration forms and fees **MUST** be received by close of business on the registration deadline date. Confirmation is subject to space availability. **Postmarks are NOT accepted.** **Fees are refundable for cancellations received in writing PRIOR to the respective event registration deadline. However, all fees are non-refundable and non-transferable AFTER the registration deadline expires.**