



FCTC
Action Summary
February 2016

- FCTC approved a motion to recommend to the Supreme Court that the following Clerks of Court who submitted a certification request move their online electronic records access system from the pilot phase into production and to discontinue the submission of monthly progress reports be approved. Within 90 days from the Court’s approval, the clerk must implement their access system in accordance with AOSC14-19 (amended May 23, 2014) and AOSC15-18.

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|-------------------------|-----------------------|
| 1. Alachua County | 26. Lafayette County |
| 2. Baker County | 27. Lake County |
| 3. Bradford County | 28. Leon County |
| 4. Broward County | 29. Liberty County |
| 5. Calhoun County | 30. Madison County |
| 6. Citrus County | 31. Marion County |
| 7. Collier County | 32. Martin County |
| 8. Columbia County | 33. Miami-Dade County |
| 9. DeSoto County | 34. Nassau County |
| 10. Dixie County | 35. Okaloosa County |
| 11. Duval County | 36. Okeechobee County |
| 12. Escambia County | 37. Orange County |
| 13. Flagler County | 38. Osceola County |
| 14. Franklin County | 39. Pinellas County |
| 15. Gadsden County | 40. Polk County |
| 16. Gilchrist County | 41. Putnam County |
| 17. Glades County | 42. Santa Rosa County |
| 18. Gulf County | 43. Sarasota County |
| 19. Hardee County | 44. St Johns County |
| 20. Hendry County | 45. Sumter County |
| 21. Hernando County | 46. Union County |
| 22. Highlands County | 47. Walton County |
| 23. Indian River County | 48. Washington County |
| 24. Jackson County | |
| 25. Jefferson County | |

- FCTC approved a recommendation from the Access Governance Board to grant Monroe County’s extension request for an additional 120 days to begin the 90-day public access pilot project.
***Note: Monroe County submitted a request to withdraw their application on March 17, 2016.**
- FCTC approved a motion to recommend to the Supreme Court that the Office of the Public Defender have a defined role added to the AOSC15-18 Access Security Matrix. The Public Defender’s Office would be added to the matrix as User Role 12, designating them as attorney of record by default in specific case types allowed by statutes until such time as they are no longer counsel of record or other counsel is assigned.

Standards submitted by the public defender will be adopted with the following changes. Public defenders will be granted access, as the Attorney of Record, to all defined case types where the statute defines them and grants them party access where the public defender is specifically assigned or no attorney has been assigned. As cases are newly created, the Public Defender will be granted access as an Attorney of Record by default on all statutorily defined case types. Access will then be changed to General Government and Constitutional Officers when the public defender is no longer counsel of record or another attorney is assigned. Each public defender’s office must establish policies to ensure that access to confidential records and information is limited to those individuals who require access in performance of their official duties.

- FCTC approved a motion to recommend to the Supreme Court that official repositories of referenced information in the *Consolidated Standards* be established for consistency, reliability, and accuracy. Whereby:
 - The master copy of the standards shall be hosted and maintained by the OSCA;
 - The master copy of the Supreme Court Orders shall be hosted and maintained by the Supreme Court Clerk of Court;
 - Request that the Florida Bar host the master copy of the court rules;
 - Establish that the master copy of the statutes shall be referenced on the Legislature’s On-Line Sunshine website.
- FCTC approved a recommendation from the RJA Joint Workgroup for the elimination of the 3 “radio buttons” as part of the filing through the Portal and instead propose the suggested warning language on the Portal to include hyperlinking to the noted rules and confidential form.
 - **WARNING:** As an attorney or self-represented filer, you are responsible to protect confidential information under Florida Rules of Judicial Administration [2.420](#) and [2.425](#). Before you file, please ensure that you have complied with these rules, including the need to complete a Notice of Confidential Information [form](#) or motion required under Rule 2.420 regarding confidential information. Your failure to comply with these rules may subject you to sanctions.

- FCTC approved a recommendation from the RJA Joint Workgroup on the following process regarding filing and service size limitations:
 - RJAC present for committee approval, on an expedited basis effective prior to the Portal's April 2016 release, a rule amendment to rules 2.516 and 2.525 to eliminate any reference to filing or service size limitations for documents or attachments, with the rule referring expressly to the applicable standards;
 - *Florida Supreme Court Technology Standards* 3.1.1 (size of filing) and 3.1.17 (Exhibits) be amended immediately, in anticipation of favorable action by the RJAC, Board of Governors (BOG) and the Supreme Court, to increase the "single submission/single session" filing size limitation to 50 MB;
 - On an interim basis, that the Florida Supreme Court enter an administrative order making this change until a full rule amendment can be effectuated.