

**Minutes**  
**Court Statistics & Workload Committee Meeting**  
**February 11, 2015**  
**Orlando, FL**

**The Honorable Paul Alessandroni, Chair**

**9:00 am Meeting convened**

Thirteen of the fifteen members were in attendance:

The Honorable Paul Alessandroni, The Honorable G. Keith Cary,  
The Honorable David H. Foxman, The Honorable Shelley J. Kravitz,  
The Honorable Ellen S. Masters, The Honorable William F. Stone,  
The Honorable Paula S. O'Neil, Ph.D., The Honorable Sharon Robertson,  
Mr. Fred Buhl, Ms. Holly Elomina, Ms. Kathleen R. Pugh,  
Mr. Philip G. Schlissel, & Mr. Grant Slayden

Members absent:

The Honorable Ilona M. Holmes & The Honorable Scott Stephens

OSCA Staff in attendance:

Greg Youchock, P.J. Stockdale, Shelley Kaus, Penni Griffith, Arlene  
Johnson, & Jason Hunter

**Item I. Opening Remarks and Introductions**

- A. The chair welcomed everyone to the first in-person meeting of the FY2014-16 term of the Court Statistics and Workload Committee.
- B. Each committee member and staff member introduced himself/herself.

**Item II. Committee Housekeeping**

- A. Minutes from 10/15/2014 Meeting
  1. Members voted (unanimously) to approve the minutes from the previous meeting, which was a phone conference held on 10/15/2014.
- B. Travel Reimbursement Instructions
  1. Staff discussed the travel reimbursement process and provided the necessary forms to members.

**Item III. Issues of Interest**

- A. Uniform Data Reporting – Court Interpreter Hourly Report (Closeout)
  1. Staff updated the committee on the progress of this project:

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TCP&A wrapped up its a pilot program on the use of Shared Remote Interpreting Resources in January 2015. Transactional reporting of these event has ended. Court Interpreter events and hours will return to summary reporting via the UDR web-based data entry application beginning with the February 2015 reporting period.

2. The amended Court Interpreter events and hours data entry form was provided to members. Staff reported that this modified form has been submitted to the OSCA IT Governance Board for inclusion into the OSCA project planning cycle, and that staff will monitor this implementation.
  3. Members with involvement in this pilot project spoke favorably about it.
  4. Staff advised that this completes the implementation of court interpreting hour reporting as required by AOSC11-45.
- B. Plan to incorporate Case-Event Definitional Framework (AOSC14-20) into SRS Reporting
1. As directed by this committee, staff has evaluated the Summary Reporting System (SRS) to see what approach would be most beneficial in implementing the case-event definitions into SRS. During evaluation, staff has determined that it is appropriate to implement the Case-Event Definitional Framework into SRS reporting.
  2. Although the review is not yet complete, staff presented to the committee members three categories each type of change necessary to incorporate the definitional framework falls into, based on the potential impact on SRS reporting.
  3. A discussion of the impact of Minor, Medium, and Major changes and their impact to the SRS took place.
    - a. Concerns about not proceeding with a significant change to the Juvenile Dependency reporting were deliberated. Further research into counting per child vs. per case for SRS purposes is needed.
    - b. Clerks of Court requested that if any changes are made, ample time be given to implement system changes with the various vendors.
  4. Committee agreed about proceeding with implementation of the minor and medium changes, but would like to see an analysis of the specific impacts of each major change to the SRS.
  5. Staff advised that OSCA's Statistics & Evaluation Unit is in the planning stage of an SRS manual revision to begin in the upcoming months. Staff will continue to monitor any progress in the expansion of transactional reporting, as some major issues may be resolved as a product of this shift in reporting.

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C. FY 2013-15 Foreclosure Initiative

1. Staff updated members on the latest progress to the timeliness, completeness, and accuracy of the data being reported to the initiative. Efforts by the Clerks of Court and OSCA staff to achieve more reliable data were discussed, and the successes achieved were presented.
2. Staff reported on the advancements to the data quality due to use of the event-push model, which was a recommendation from the TIMS report and Trial Court Data Model and was validated during this committee's work on case age statistics in 2012.

D. Judicial Data Management Services (JDMS)

1. Since the last meeting, this project has advanced forward. The draft project plan, which has been submitted to the Legislature as part of the FY 2015-2016 Legislative Budget Request (LBR) package, was provided to members.
2. Staff presented the history of this project and gave an overview of project plan's three goals for the FY 2015-2017 cycle.
3. Staff discussed Goal 2 in detail, showing the current data elements collected in the Foreclosure Initiative, how they could be expanded to all case types in fulfillment of Fla. R. Jud. Admin. 2.225(a)(2), and how collecting a few additional elements could satisfy several different reporting requirements. Doing so would eliminate the need for clerks of court to submit several separate reports in fulfillment of each requirement, and provide the court the ability to calculate its own summary statistics.

E. Performance Measures Required by Fla. R. Jud. Admin. 2.225(a)(2)

1. Staff advised they are currently monitoring several related projects that all included the performance measures required by this rule: TCP&A's High Performing Courts, the Judicial Management Council Performance Workgroup and the OSCA's Judicial Data Management Services.

## **Item IV. Judicial Workload Study**

A. Project Summary and Update

1. Staff provided an overview of this study, tasked to the Office of the State Courts Administrator (OSCA) by the supreme court of Florida. The purpose of this study is to update the trial court judicial case weights used to evaluate judicial workload.
2. The major methodological steps in this study were provided, including the timeframe for completion. The first major step, convening a forty-member Judicial Needs Assessment Committee (JNAC), was scheduled for the two days following this meeting, February 12-13, 2015. Several

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judges on the Court Statistics & Workload Committee are members of the JNAC, including Judge Paul Alessandroni, who is serving as the lead judicial officer in the JNAC.

3. Staff presented the elements of the Judicial Weighted Workload Model.
4. It was noted that having every circuit represented in this study is important, so that the court system can have one unified voice to the Legislature.

**Item V. Next Meeting**

1. Staff will check with the Chair as to some available dates for a May or June phone conference.
2. Members were alerted to look out for future emails requesting their availability on proposed meeting dates.

**2:26 pm Meeting Adjourned**