

# **STAFF ATTORNEY (SUPREME COURT) 8240**

## **Distinguishing Characteristics of Work**

This is professional and highly responsibility work conducting legal research activities for a Justice of the Supreme Court. Work involves considerable interpretation and judgment of a variety of legal issues brought before the court. Working relationships are established primarily with judges, other law clerks, the Clerk and secretarial staff within the court. Work is performed under the direction and general supervision of a Justice and is reviewed in progress as required and upon completion.

## **Education and Training Guidelines**

Graduation from an accredited law school and membership in the Florida Bar.

## **Knowledge, Skills, and Abilities**

Knowledge of legal principles, statutory and case law, court rules and procedures. Exceptional writing and research skills. Knowledge of legal publications and the ability to use them efficiently. Thorough knowledge of the English language. Ability to reason logically and analytically. Ability to grasp, comprehend and analyze complex legal issues and complicated factual details. Ability to perform exacting work, attentive to details. Ability to digest and communicate ideas and concepts orally and in writing. Ability to exercise discretion, confidentiality, impartiality, and honesty in handling matters before the court. Ability to work effectively with others.

**Effective: July, 2007**