

MINI-GUIDE TO MY DEPENDENCY CASE PLAN

My case number is: _____

My judge's name is: Judge _____ The General Magistrate, _____, may also conduct some of the hearings.

Unless I am told otherwise, my hearings will take place in: _____

My lawyer's name is: _____ My lawyer's telephone number is: _____

My caseworker's name is: _____ My caseworker's telephone number is: _____

The Guardian ad Litem's ("GAL") name is: _____: GAL's telephone number is: _____

The overall completion date for the case plan is _____. However, I have to work on the case plan every day until it is finished. If I am not making progress on the case plan, the Judge or Magistrate may shorten the applicable time period or take away the opportunity to complete the case plan.

Things to do on my Case Plan:

Every week: ____ Visit the child(ren); ____ pay child support as ordered; ____ not use illegal drugs; ____ attend 12-step meetings; ____ keep my job; ____ call or visit the caseworker and the GAL; ____ submit to drug screens as soon as I am asked to do so; ____ other _____.

One Month from Today (Date: _____): (1) Set up appointment for _____. Make sure I have transportation to and from the place of the appointment. Call the caseworker if assistance is needed to set up the appointment, with transportation or anything else. (2) Sign up for: _____. Make sure I have transportation to and from the classes and that I understand exactly where classes will be held. Call the caseworker or my lawyer or both if assistance is needed to set the appointment, transportation, or anything else.

Three Months from Today (Before: _____): Complete _____, and complete _____. Obtain certificates or other paperwork from each of the programs to prove completion. Contact the caseworker or my lawyer or both if assistance is needed to get the paperwork.

Before my judicial review (Before: _____): I will have documents and paperwork to show the judge or magistrate at my hearing that I have ____ visited the child(ren); ____ paid child support as ordered; ____ not used illegal drugs; ____ attended 12-step meetings; ____ obtained and kept my job; ____ called or visited the caseworker and the GAL; ____ other _____ cooperated with drug screens and they have all been negative. I also have ____ rent receipts and a copy of a lease or _____ to show that I have a place to live. I will have ____ certificates to show that I have completed _____ and _____.

IT'S UP TO ME TO COMPLETE THE CASE PLAN AND SHOW THE JUDGE OR MAGISTRATE I HAVE COMPLETED IT. IF I HAVE FINANCIAL PROBLEMS OR OTHER PROBLEMS, I WILL IMMEDIATELY BRING THEM TO THE ATTENTION OF MY CASEWORKER OR MY ATTORNEY (OR BOTH) SO THAT I CAN GET THE HELP I NEED.