

SUMMARY REPORTING SYSTEM E-NEWSLETTER

Spring 2007



THE OFFICE OF THE STATE COURTS ADMINISTRATOR COURT SERVICES UNIT



GREETINGS FROM OSCA!!!

OSCA is pleased to present the Spring 2007 SRS E-Newsletter. Please send any comments, suggestions, and contributions to the audit & training team at srsnews@flcourts.org. Also, please inform the SRS audit & training team of anyone who would like to be included in getting a copy of the newsletter.

FAREWELL TO JOYCE WALDEN!

Effective May 17, 2007, Joyce Walden will be leaving the OSCA. Joyce has accepted a position with the United States Court of Appeals for the Fourth Circuit in Richmond, Virginia.

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Farewell to Joyce

OSCA Staff Contacts

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Some SRS Q's & A's

Attachments:

SRS Tech Memo 04-02

Frank Funderburk
Memo April 26, 2002

SRS training is available upon request. If you feel training would be beneficial, please contact the SRS audit & training team to schedule a workshop. Training can occur on site or via video conference.

For your convenience, we have provided the following contact list for the Office of the State Courts Administrator (OSCA) staff. Please do not hesitate to contact us with questions or concerns.

SRS/OBTS Topic	Contact Person	Telephone No.	E-mail Address
SRS/Jury Mgmt Monthly Reports Jimmy Ryce	Vicki Charlton	850-922-0365	charltov@flcourts.org
No Score Reports	P.J. Stockdale	850-488-2406	stockdap@flcourts.org
SRS Manual/Audits Training/Forums	Bradley Rich	850-488-1509	srsnews@flcourts.org
OBTS Data	Jim Brown	850-488-8622	brownj@flcourts.org

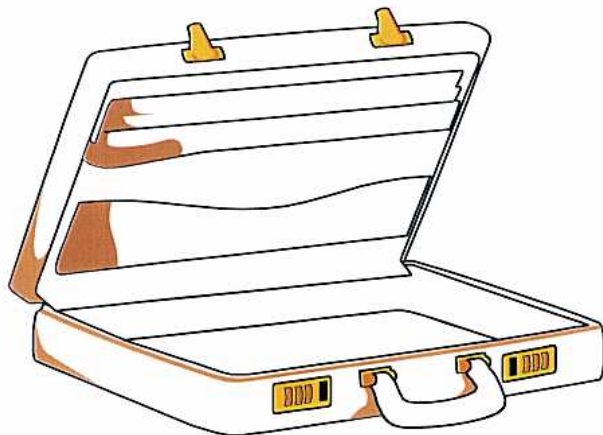
Office of the State
Courts Administrator
Supreme Court Building
500 South Duval Street
Tallahassee, FL 32399

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SOME SRS Q'S & A'S!

CIRCUIT/COUNTY CRIMINAL

Q. When a defendant is re-arrested, should you update the initial arrest date (date of arrest) field code with the re-arrest?
A. You do not update the initial arrest date. Please place any re-arrests in the rearrest data entry field. Please see page 38 and Appendix D of the FDLE Criminal Justice Data Element Dictionary.

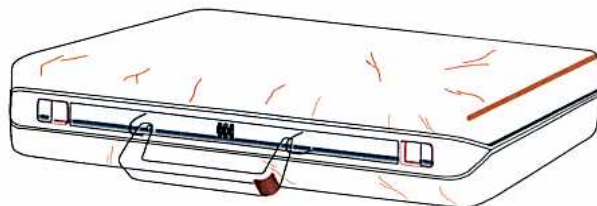


COUNTY CRIMINAL

Q. When the date of arrest precedes the clerk's stamp date of the Information, is a new filing counted on the stamp date of the Information only?
A. No, for OBTS reporting, the "Arrest Date" or the "Prosecutor Filing Date," whichever is earliest is used to calculate the initial filing. Please see page 8-1 of the SRS Manual (2002.) Also, please review SRS Technical Memo 04-02 to identify the several documents which may be used to report a new case for SRS. The following documents are outlined as the initial documents to be used for SRS reporting purposes: 1. Sworn Complaint - Served (use clerk's document stamp date as filing date); 2. Notice to Appear - Served (use clerk's document stamp date as filing date); 3. Arrest Affidavit (if a physical arrest occurs); 4. Information (use clerk's document stamp date as filing date); or 5. Indictment (use clerk's document stamp date as filing date.)

CIRCUIT CRIMINAL

Q. Is a new filing **only** reported when an Information or Indictment is filed?
A. Yes, circuit criminal differs from county criminal with respect to the initial filing document for SRS purposes. Please see SRS Manual (2002) page 2-1.



CIRCUIT COURT PENDING CASELOAD REPORT

Q. Are the circuit court pending caseload reports submitted to the OSCA quarterly?
A. Yes, please reference Florida Rule of Judicial Administration 2.250 - Time Standards for Trial and Appellate Courts and Reporting Requirements. Also, please reference the April 26, 2002 memorandum from Frank Funderburk regarding the submission of quarterly pending caseload data.

OTHER CIRCUIT CIVIL

Q. For the filing of cases incorporating counts for construction liens and seeking foreclosure, how should these be reported for SRS purposes?
A. These cases should be reported under the Contract and Indebtedness casetype category. At the time of disposition, however, if the judge enters an order of foreclosure as oppose to a judgment for the monetary amount sought, then you may report the disposition in the Real Property/ Mortgage Foreclosure case type/category. Otherwise, the disposition will be reported in the Contract and Indebtedness case type/ category for judgments awarding monetary amounts or liens.