

Description of Group of Elements for Probate

Data Element	Description
Name (all)	Includes first, middle, last name
Address Details	Includes Address 1, Address 2, City, State, Zip+4, telephone number, email, fax
Attorney Signature Block	Attorney Signature Block to include separate data fields for: signature line, name, Florida Bar Number, Address, State, Zip+4, email address and Telephone number
Notary Signature Block	Notary Signature Block to include separate data fields for: County, Date, Personal Representative Name, Decedent Name, PR known to me (Y/N), PR Identification Type, Seal, Signature
Signature (all)	Includes Name, Signature, and date
Case Number	local case # (or UCN if used)
Lineal Descendent	Includes fields for Name, address, relationship to decedent, and date of birth
Distribution Request	Multiple entries, and fields for Name, Address, and Asset/Share/Amount
Description of Disbursements	Multiple entries, Need field for Date, Description, Income and Principal
Description of Capital Transactions and Adjustments	Multiple entries, Need field for Date, Description, Income and Principal
Description of Distributions	Multiple entries, Need field for Date, Description, Income and Principal
Description of Assets on Hand at Close of Accounting Period	Multiple entries, Need field for Date, Description, Income and Principal