Agenda Item II.F.: First DCA Reclassification Request

Issue:

The First District Court of Appeal (First DCA) requests to reclassify position numbers 11672, 11673, and 10674 from Court Security Officer I to Deputy Marshal – District Court. All incumbents currently earn $30,664.32, which is the minimum for the class. If approved, the First DCA requests to adjust the salary to the minimum of the Deputy Marshal – District Court position. The minimum for a Deputy Marshal – District Court classification is $35,903.40 annually, resulting in a 17.08% increase. In accordance with Section A-7 of the November 22, 2016, Fiscal Year 2016-17 Budget and Pay Administration Memorandum, this request requires an exception from the District Court of Appeal Budget Commission.¹

In submitting the request, the First DCA noted that:

Each of these officers are retired from other agencies (Tucker and Brunson – Florida Fish & Wildlife Conservation Commission; Poole – Wakulla County Sheriff’s Office) with over 30 years of service. Each of them continues to maintain current law enforcement officer certification with the Criminal Justice Standards and Training Commission. This Court recently became recognized as a Law Enforcement Employing Agency by the FDLE. Prior to this recognition, this Court was not permitted by the personnel rules to have “sworn” officers in its employ; therefore, these officers were under-classified into the non-sworn CSO I position. Now that the Court is authorized, it requests a reclassification for these employees to Deputy Marshals, a position for which they are fully qualified and that they have been performing since the beginning of their employment with the Court.

Decision Needed:

Option 1: Approve the First DCA’s request to reclassify position numbers 11672, 11673, and 10674 from a Court Security Officer I to the minimum of a Deputy Marshal – District Court classification, in accordance with Section A-7 of the November 22, 2016, Fiscal Year 2016-17 Budget and Pay Administration Memorandum. If approved, the request would be submitted to the State Courts Administrator for review and analysis.

Option 2: Do not approve the request.

¹ FY 2016-17 Budget and Pay Administration Memorandum, Section A-7: Positions approved for upward reclassifications are limited to those reclassifications which result in a salary increase of ten percent (10%) or less over the original classification. If a position is reclassified within these limitations, the chief judge may approve a promotional increase for the incumbent not to exceed five percent (5%) of the employee’s current salary or to the minimum of the new class, whichever is greater, provided such an increase will not place the employee’s salary above the maximum for the new range. The chief may request an exception by the DCABC. These requests should be sent to the Chair of the DCABC with copies to the State Courts Administrator.
Agenda Item II.G.: Third DCA Reclassification Request

Issue:

The Third District Court of Appeal (Third DCA) requests to reclassify position number 99006 from Court Security Officer I to Deputy Marshal – District Court. The position is currently vacant, and the minimum salary for the Court Security Officer I position is $30,664.32. If approved, the Third DCA requests to appoint a current part-time sworn officer into the newly reclassified Deputy Marshal – District Court position. The minimum for a Deputy Marshal – District Court classification is $35,903.40 annually, resulting in a 17.08% increase. In accordance with Section A-7 of the November 22, 2016, Fiscal Year 2016-17 Budget and Pay Administration Memorandum, this request requires an exception from the District Court of Appeal Budget Commission.¹

Decision Needed:

Option 1: Approve the Third DCA’s request to reclassify position number 99006 from a Court Security Officer I to the minimum of a Deputy Marshal – District Court classification, in accordance with Section A-7 of the November 22, 2016, Fiscal Year 2016-17 Budget and Pay Administration Memorandum. If approved, the request would be submitted to the State Courts Administrator for review and analysis.

Option 2: Do not approve the request.

¹ FY 2016-17 Budget and Pay Administration Memorandum, Section A-7: Positions approved for upward reclassifications are limited to those reclassifications which result in a salary increase of ten percent (10%) or less over the original classification. If a position is reclassified within these limitations, the chief judge may approve a promotional increase for the incumbent not to exceed five percent (5%) of the employee’s current salary or to the minimum of the new class, whichever is greater, provided such an increase will not place the employee’s salary above the maximum for the new range. The chief may request an exception by the DCABC. These requests should be sent to the Chair of the DCABC with copies to the State Courts Administrator.