

# Supreme Court of Florida

FILED  
THOMAS D. BALL

2006 APR 11 P 3:29

CLERK, SUPREME COURT

BY \_\_\_\_\_

No. AOSC06-3  
Amended

IN RE: ELECTRONIC FILING COMMITTEE

## ADMINISTRATIVE ORDER

The Electronic Filing Committee is an ad hoc committee of the Florida Courts Technology Commission. The purpose of the Committee is to assist the Supreme Court and the Office of the State Courts Administrator by evaluating proposed plans submitted by clerks of courts, pursuant to Rule 2.090, Florida Rules of Judicial Administration, to implement the electronic filing of documents as well as subsequent documentation submitted prior to the discontinuation of follow-up filings. In addition, the Committee is responsible for reviewing any proposal for the use of electronic or facsimile signatures by judges. Specifically, over the next two years the Committee shall:

1. Review the proposed processes to ensure uniformity and compatibility with other courts of this State, and to ensure that attorneys, self-represented litigants, and members of the public do not have to purchase multiple software programs in order to file documents electronically from county to county and from court to court.

2. Review the control processes and procedures being proposed to ensure adequate integrity, security, confidentiality, and auditability of business transactions conducted using electronic commerce, especially when digital signatures will be used.
3. Review whether the proposal will provide adequate public access to electronically filed documents.
4. Review any other issues relating to the implementation of electronic filing systems that the Florida Courts Technology Commission or the Committee deem appropriate.
5. Accept input from the chief judge of the circuit from which the plan is being submitted in making a recommendation regarding approval.
6. Recommend to this Court, within sixty days of the Committee's receipt of a proposal, whether to accept or reject the proposal.
7. Review any certification filed by the clerk of court or chief judge that the electronic filing system is efficient, reliable, and meets the demands of all parties, which certification request must include a signed statement from the chief judge of the respective circuit and other affected parties as to the feasibility of the system certified. The

request for certification must also contain the results of the testing process.

8. Review any request from the clerk of court or chief judge for permission to discontinue follow-up filing of documents in paper form, except as otherwise required by general law, statute, or court rule.
9. Recommend to the Supreme Court whether the Court should enter an order directing the clerk of court or chief judge to discontinue the follow-up filing.
10. Review any requests for the use of electronic or facsimile signatures by judges. Such requests shall be evaluated pursuant to the standards and guidelines as established by the Committee.
11. All recommendations made by the Electronic Filing Committee will be reviewed and approved by the Chairman of the Florida Courts Technology Commission.

The following individuals are appointed to the Committee for a term to expire on July 31, 2007:

The Honorable Manuel Menendez, Jr., Chair  
Chief Judge, Thirteenth Judicial Circuit  
419 Pierce Street  
Tampa, Florida 33602-4022

The Honorable Martha C. Warner  
Judge, Fourth District Court of Appeal  
1525 Palm Beach Lakes Boulevard  
West Palm Beach, Florida 33401

The Honorable Kim A. Skievaski  
Chief Judge, First Judicial Circuit  
M. C. Blanchard Building  
190 Governmental Center, Fifth Floor  
Pensacola, Florida 32501

The Honorable Ralph Artigliere  
Circuit Judge, Tenth Judicial Circuit  
P.O. Box 9000, Drawer J154  
Bartow, Florida 33831

The Honorable Karen E. Rushing  
Clerk of Court, Sarasota County  
P.O. Box 3079  
Sarasota, Florida 34230-3079

Ms. Mary Cay Blanks  
Clerk, Third District Court of Appeal  
2001 S.W. 117 Avenue  
Miami, Florida 33175-1716

Mr. Ken Nelson  
Court Technology Officer  
Sixth Judicial Circuit  
324 South Fort Harrison, Room 103  
Clearwater, Florida 34616

Ms. Sharon Abrams  
Court Technology Officer  
Eleventh Judicial Circuit  
73 West Flagler Street  
Miami, Florida 33130

Mr. Rohan Kelley  
3365 Galt Ocean Drive  
Ft. Lauderdale, Florida 33308-7002

Mr. Paul Regensdorf  
Akerman, Senterfitt & Eidson  
450 East Las Olas Boulevard, Suite 950  
Ft. Lauderdale, Florida 33301

Staff support for the Committee will be provided by the Office of the State  
Courts Administrator.

DONE AND ORDERED at Tallahassee, Florida, on February 7, 2006.

  
\_\_\_\_\_  
Chief Justice Barbara J. Pariente

ATTEST:

  
\_\_\_\_\_  
Thomas D. Hall, Clerk of Court

