

Supreme Court of Florida

No. AOSC03-37

IN RE: ELECTRONIC FILING COMMITTEE

ADMINISTRATIVE ORDER

The Electronic Filing Committee is an ad hoc committee of the Florida Courts Technology Commission. The purpose of the Committee is to assist the Supreme Court and the Office of the State Courts Administrator by evaluating proposed plans submitted by clerks of courts, pursuant to Rule 2.090, Florida Rules of Judicial Administration, to implement the electronic filing of documents as well as subsequent documentation submitted prior to the discontinuation of follow-up filings. In addition, the Committee is responsible for reviewing any proposal for the use of electronic or facsimile signatures by judges. Specifically, over the next two years the Committee shall:

1. Review the proposed processes to ensure uniformity and compatibility with other courts of this State, and to ensure that attorneys, self-represented litigants, and members of the public do not have to purchase multiple software programs in order to file

documents electronically from county to county and from court to court.

2. Review the control processes and procedures being proposed to ensure adequate integrity, security, confidentiality, and auditability of business transactions conducted using electronic commerce, especially when digital signatures will be used.
3. Review whether the proposal will provide adequate public access to electronically filed documents.
4. Review any other issues relating to the implementation of electronic filing systems that the Florida Courts Technology Commission or the Committee deem appropriate.
5. Accept input from the chief judge of the circuit from which the plan is being submitted in making a recommendation regarding approval.
6. Recommend to this Court, within sixty days of the Committee's receipt of a proposal, whether to accept or reject the proposal.
7. Review any certification filed by the clerk of court or chief judge that the electronic filing system is efficient, reliable, and meets the demands of all parties, which certification request must include a signed statement from the chief judge of the respective circuit and

other affected parties as to the feasibility of the system certified. The request for certification must also contain the results of the testing process.

8. Review any request from the clerk of court or chief judge for permission to discontinue follow-up filing of documents in paper form, except as otherwise required by general law, statute, or court rule.
9. Recommend to the Supreme Court whether the Court should enter an order directing the clerk of court or chief judge to discontinue the follow-up filing.
10. Review any requests for the use of electronic or facsimile signatures by judges. Such requests shall be evaluated pursuant to the standards and guidelines developed by the Committee.

The following individuals are appointed to the Committee for a term to expire on July 31, 2005:

The Honorable Manuel Menendez, Jr., Chair
Chief Judge, Thirteenth Judicial Circuit
419 Pierce Street
Tampa, Florida 33602-4022

Mr. Rohan Kelley
3365 Galt Ocean Drive
Ft. Lauderdale, Florida 33308-7002

The Honorable Maria M. Korvick
Circuit Court Judge, Eleventh Judicial Circuit
73 West Flagler Street
Miami, Florida 33130

Mr. Ken Nelson
Court Technology Officer, Sixth Judicial Circuit
324 South Fort Harrison, Room 103
Clematis, Florida 34616

Mr. Paul Regensdorf
Akerman, Senterfitt & Eidson
450 East Las Olas Boulevard, Suite 950
Ft. Lauderdale, Florida 33301

The Honorable Karen E. Rushing
Clerk of Court, Sarasota County
Post Office Box 3079
Sarasota, Florida 34230-3079

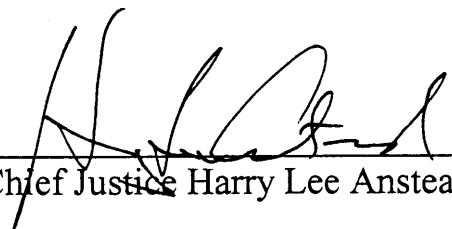
Mr. Steven Shaw
Court Technology Officer, Nineteenth Judicial Circuit
218 South Second Street
Ft. Pierce, Florida 34950

The Honorable Martha C. Warner
Appellate Judge, Fourth District Court of appeal
1525 Palm Beach Lakes Boulevard
West Palm Beach, Florida 33401

Mr. Jon S. Wheeler
Clerk, First District Court of Appeal
301 Martin Luther King, Jr., Boulevard
Tallahassee, Florida 32399-1850

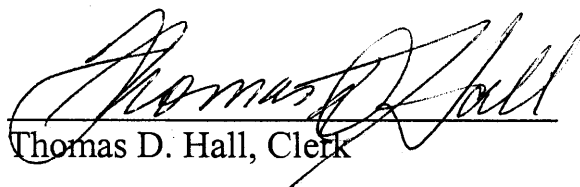
Staff support for the Commission will be provided by the Office of the
State Courts Administrator.

DONE AND ORDERED at Tallahassee, Florida, this 26th day of August,
2003.



Chief Justice Harry Lee Anstead

ATTEST:



Thomas D. Hall, Clerk

