

# Supreme Court of Florida

No. AOSC05-2

IN RE: ELECTRONIC TRANSMISSION AND FILING OF  
DOCUMENTS UNDER FLORIDA RULE OF JUDICIAL  
ADMINISTRATION 2.090 FOR ORANGE COUNTY

## ADMINISTRATIVE ORDER

Pursuant to rule 2.090, Florida Rules of Judicial Administration, any court or clerk of court may accept electronic transmission of documents for filing after the clerk, with input from the chief judge of the circuit, has obtained approval from the Supreme Court of the procedures and program for so doing.

On August 27, 2004, the Clerk of the Circuit Court for Orange County and the Chief Judge of the Ninth Judicial Circuit submitted an Electronic Transmission and Filing of Documents Plan, requesting approval to implement an electronic filing system for the Orange County Complex Litigation Division. On November 16, 2004, the Electronic Filing Committee recommended that the Supreme Court of Florida approve the Orange County's plan.

Accordingly, the Orange County Electronic Transmission and Filing Documents Plan is hereby approved subject to the following terms and conditions:

- a. The Orange County Clerk of Court may begin accepting electronic filings in accordance with the approved plan effective on the date of this order.
- b. The Orange County Clerk will perform, at a minimum, daily backups of all electronically submitted court filings to ensure the availability and integrity of the court record.
- c. The Orange County Clerk of Court shall submit monthly progress reports to the court system during the 90-day pilot test. Copies of the monthly progress reports shall be provided to the Chief Judge of the Ninth Judicial Circuit, the Information Systems Services Director of the Office of the State Courts Administrator directed to the attention of Mike Love, and the Clerk of the Supreme Court of Florida.
- d. Any attorney, party, or other person who files a document by electronic transmission with the Orange County Clerk of Court shall immediately thereafter file the identical document in paper form with an original signature of the attorney, party, or other person if a signature is otherwise required by the Rules of Judicial Administration (hereinafter referred to as the follow-up filing).

The follow-up filing of any document that has been previously filed by electronic transmission may be discontinued if after a 90-day period of accepting electronically filed documents, the clerk of court and chief judge certify to this Court that the electronic filing system is efficient, reliable, and meets the demands of all parties, and this Court has issued an administrative order authorizing the elimination of the follow-up filing for the Orange County Business Court.

- e. The Orange County Clerk of Court must abide by Administrative Order AOSC03-49, Committee on Privacy and Court Records, in which it states “until such time as electronic dissemination can be properly regulated, court records should not be disseminated electronically, whether via Internet access, bulk electronic release or by other means.”

DONE AND ORDERED at Tallahassee, Florida, on February 2, 2005.

  
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Chief Justice Barbara J. Pariente

ATTEST:

by:   
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Chief Deputy Clerk

Thomas D. Hall, Clerk of Court  
Florida Supreme Court

